

Circle K International

2018-2019 Constitution

Preamble: Circle K International promotes developing university students into responsible citizens through service, leadership and fellowship.

Article 1: Name

The name of the organization is Circle K International and is sponsored through all levels of Kiwanis.

Article 2: Membership

Section 1: Any student at or person with official connection to Rider University shall be granted membership to Circle K International. The club shall have no size limitations and adjustments shall be made as the club continues to grow. The club must have twenty members in order to be in good standing with Circle K International. Officially recognized members must attend 2 meetings per month in order to be granted membership.

Membership fees are \$22 per year. From those dues, \$12 per person will be sent as International dues and the remaining funds will be used for development of the club and regional dues.

Section 2: In no aspect of its programs shall there be any difference in the treatment of persons because of race, national origin, color, creed, religion, sex, age, disability, sexual orientation, gender identity, or associational preference, or any other classification which would deprive the person of consideration as an individual. Circle K will guarantee that equal opportunity and equal access to membership, programming, facilities and benefits shall be open to all persons.

Article 3: Executive Committee

Section 1: All members can run for a board position. Elections are held every year during the month of April for the following year. All executive position's term of office will span for one academic year.

President- Plans agendas and facilitates weekly meetings. Motivate members and monitor all club happenings. Retain and recruit members and maintain active and involved membership. Review and send all correspondence with club members.

Vice President- Oversee all committee activities and report to board meetings as well as the President. Promote all objects of Circle K and update BroncNation. Correspond with other clubs and organizations outside of Rider University for event planning.

Secretary- Take detailed minutes at all regular and board meetings and submit them to the district. Ensure club membership requirements are met with assistance from club President.

Treasurer- Collect and record dues. Prepare the yearly budget and maintain accurate financial records.

Article 4: Meetings

Section 1: Regular meetings will be held weekly at 8:00 pm on Monday. There will be occasional opportunities for service on the weekends and during the week.

Article 5: Elections

Section 1: Elections are held every April regardless if the current Executive Board member wishes to keep the position for the following year. After the election, new Executive Board members will be appointed at our yearly Installation dinner in May. Any existing member of good standing as well as member of the current Board is allowed to vote in the election.

Article 6: Corrective Action

Section 1: In the event that any Executive officer is in violation of the rules and regulations of the SGA and club requirements, the following steps will be taken. 1. A complaint will be filed with the Faculty Advisor who will meet with the officer charged with the offense. 2. The accused will have a two week grace period. 3. If the unruly conduct at the subject of the complaint does not abate during that grace period a simple majority vote of the current executive board will determine the removal of the officer.

Section 2: In the wake of the removal/resignation of an executive board member from office, the advisor will inform the membership body of an opening and will appoint any active member that is willing to accept the position.

Article 7: Amendment

Section 1: Amendments must be ratified at the district or international level.

Article 8: Compliance with Campus Policy

Section 1: Circle K International agrees to comply with the SGA rules and regulations governing all approved student run organizations at Rider University.